



# LOW INCOME WEATHERIZATION PROGRAM

The California Low Income Weatherization Program (LIWP) – Large Multifamily (LMF) supports property owners and their residents to lower utility costs, save energy and reduce greenhouse gas emissions in large multifamily properties.

## LIWP-LMF CONTRACTOR REQUIREMENTS

All Contractors completing upgrade installations on a multifamily property for the purpose of participation in LIWP-LMF must be qualified and accepted as a Participating Contractor prior to commencing work on any project. Contractors must complete the following steps to become a Participating Contractor under LIWP-LMF.

1. Provide insurance documentation
2. Demonstrate appropriate licensing
3. Submit a Contractor Orientation Form
4. *(Optional)* Hire within Disadvantaged Communities

## INSURANCE REQUIREMENTS

The insurance requirements for Participating Contractors are shown in Figure 1. To become a Participating Contractor in the Program, contractors must submit a Certificate of Liability Insurance from their insurance vendor to the Program administrators. The Certificate of Liability contains two fillable sections: Description of Operations / Locations / Vehicles and Certificate Holder.

Insurance Provision	Amount
Commercial General Liability – for bodily injury, property damage, and personal injury.	\$1,000,000 – each occurrence \$2,000,000 – in aggregate
Business Automobile Liability – “any auto” ( <i>Company Vehicles</i> )	At least \$1,000,000
Personal Automobile Liability – “any auto” ( <i>Personal Vehicles</i> )	At least \$500,000
Worker’s Compensation and Employers’ Liability* – injury or death, each accident	At least \$1,000,000 <i>*Not required for Sole Proprietor</i>

**Figure 1: Contractor Insurance Requirements**

## LICENSE REQUIREMENTS

The Program will require Participating Contractors to maintain and show proof of a valid California State License Board (CSLB) license in one of three categories: CSLB A, B or C. Contractors that can show proof of valid license will be eligible to perform work as a Participating contractor within LIWP-LMF. Participating Contractors may retain services of any additional contractors (including contractors not explicitly qualified as Participating Contractors by the Program), however the Participating Contractor will be responsible for ensuring that all subcontractors involved in a LIWP-LMF project adhere to all rules, insurance, and certification requirements stipulated by the Program.

Scope of Work	Required
<b>Structural Evaluation</b>	CSLB 'A' General Engineering License
<b>General Contracting</b>	CSLB 'B' General Building Contractor
<b>Specialty Trade</b>	CSLB 'C' Specialty Contractor
<b>Renovation, Repair and Painting that disturbs lead-based paint in buildings built before 1978</b>	United States Environmental Protection Agency's (EPA) Lead Safe Certification

*Figure 2: Participating Contractor Qualifications*

Note: A or B-General Building Contractor License may be supplied by the contractor to cover all scopes, but it will be the responsibility of that contractor to ensure any subcontractors hired are licensed and certified for the scope of work being performed.

## TRAINING REQUIREMENTS

The Program will require that prior to becoming Participating Contractors, all contractors must attend a Program overview webinar and demonstrate understanding of Program requirements. The orientation will present the rules, expectations and project process, as well as best practices for completing work within the Program. In addition to the Program orientation, Participating Contractors will be offered additional training opportunities throughout the Program to maintain or improve skills and practices involved in completing work within the Program. As necessary, the Program will require specialty trades to attend topic specific trainings outlining best practices (for example, building envelope, water heating, HVAC, lighting, etc.).

## WORKFORCE DEVELOPMENT

Contractors are strongly encouraged to hire within the Disadvantaged Communities (DACs).

### CONTACT US FOR MORE INFORMATION:

CONTACT:  
(866) 352-7457, [contractors@LIWP-LMF.org](mailto:contractors@LIWP-LMF.org)  
WEBSITE: [www.camultifamilyenergyefficiency.org](http://www.camultifamilyenergyefficiency.org)

